



The Organization
Roller Modena
Davide Malagoli
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To: All European Federations
To: CEPA European Committee

Modena, 18/12/2012

Subject: **European Championship for Precision and Show Teams 2013**

As host for the 2013 European Championship for Precision and Show Teams we would like to inform you of all the necessary organizing information.

- DATE/PROGRAMME

See the Programme attached, Programme Version 1 (attached 1)

- ORGANIZER:

ROLLER MODENA

E-mail info@internationalrollercup.com

Website: <http://www.modena2013.com>

- THE EVENT WILL TAKE PLACE IN:

Palasport PalaPanini

Viale dello Sport 29

41122 Modena

Italy

- RINK

22 x 44meters – Plastic Coating.

Suggested wheels : Komplex Tango, Ghibli & Angel

Capacity: **5000 seats.**

Will be provided, light like requested on CEPA Show Rules. The illumination will be around the rink to give the effect of a Stage for the Shows. The rink will be clearly visible in all parts with white light for all the performance.

- ROOM RESERVATIONS & BUS RENTALS- TRANSPORTATION:

All information you can find on the attached document Hotel_Transport_Form (attached 2)

- FOOD:

Lunch and dinner will be available in a restaurant inside the Palasport (450 seats). Cost will be from 11-13 Euro (water included) per meal. Organizer are also available for prepare special menu for people that can have special diet. You will find instructions for booking meals and prices on the website and in the next communications.

- ACCREDITATION

Free entrance will be granted to each Club following the indications written in Ceba Book 2012 on page 55 or 128:

1 delegate per Club

1 trainer per Club (extra trainers of the Club can pay for a pass)

1 choreographer per Club (extra choreographers of the club can pay for a pass)

1 extra Person for assisting in the dressing room for every 10 skaters of the club (e.g. 30-35 skaters, will be given 3 extra passes; 36-40 skaters 4 extra passes)

2 bus drivers

1 Representative of the Federation

1 Medical person (qualified) – only one per Nation

Extra passes will cost 30 Euro per person.

IMPORTANT - We need photos of ALL people accredited (Skaters, Trainers, Choreographers, Delegates, etc.) by e.mail before 31th March 2013.

- MUSIC:

All the programmes must arrive to the Organizer through mail in a file .MP3. This request is made because will be use to play music a computer for avoid problems or interruptions during the competitions.

Anyway, all the Participants must have also in a USB stick or in a CD copy of the programme like reserve.

- SPECTATORS:

Tickets will be possible to book/buy after the 10 of January. You will find instructions and prices on the website and in the next communications.

- PICTURES & VIDEO:

It will be possible to book/buy videos of each competition through the organization.

Using Video cameras will be possible by obtaining a Video accreditation. You can buy this accreditation at the moment of the normal accreditation to the event (30€ per Video camera).

Pictures of the Events will be possible buy through the organizer in a special desk inside the Palasport.

- RINK for TRAINING:

It is possible to book a training rink by contacting the organization. See the Programme (attached 1) & Hotel_Transport_Form (attached 2)

With Kind Regards

Davide Malagoli

Attached 1 – Programme Version 1

Attached 2 – Hotel_Transport_Form

Attached 3 – List of the official contacts

Form_CEPA Inscription Modena 2013



CONFÉDÉRATION EUROPÉENNE DE ROLLER
SKATING C.E.R.S. (Affiliée à la F.I.R.S.)
COMITÉ EUROPÉEN DE PATINAGE ARTISTIQUE (C.E.P.A.)
WWW.CERS.PT



European Championships Show & Precision 2013 Modena - Italy

Programme – Version 1 / 24.10.2012:

Wednesday 01 / 05 / 2013

8.00 – 23.00 Free Training available for all participants – Book and Cost information will be possible from organizer, Mr. Bruno Bisanti – Rink Manager b.bisanti@rollermodena.it
17.00-20.00 Judge Meeting Show

Thursday 02 / 05 / 2013

08.00 – 10.00 hrs Free Training available for all participants – Book and Cost information will be possible from organizer, Mr. Bruno Bisanti – Rink Manager b.bisanti@rollermodena.it
10.00 Cleaning of the rink
10.00-12.30 Judge Meeting Precision
11.00 – 22.55 hrs Training will be in the following order for Youth Gr., Quartet, Junior Prec. & Large Gr. Cat. All Teams of the organizing country will start first.
15.10 and 18.50 hrs Cleaning of the rink
15.00 – 19.30 hrs *Registration (Passport-ID Card control) & Payments of ALL Clubs*
(Important - Club not registered in time will be excluded from the draw)
20.00 hrs *Draw (Important!!! - Allowed for each Nation max four (4) persons)*

Friday 03 / 05 / 2013

09.10 – 14.00 hrs Training for Small Groups category
Near 11.15 Cleaning of the rink
14.00 Cleaning of the rink
14.30 – 16.10 hrs **Competition Youth Groups (expected 15)**
16.15 – 18.10 hrs **Competition Quartet (expected 19)**
18.10 Cleaning of the rink
18.30 – 19.35 hrs **Competition Junior Precision (expected 7)**
20.00 – 21.00 hrs **Opening Ceremony**
21.00 Cleaning of the rink
21.15 - 23.00 hrs **Competition Large Groups (expected 13)**
Followed by **Podium: Youth Groups, Quartet, Junior Precision and Large Groups**

Saturday 04 / 05 / 2013

09.10 – 14.00 hrs Training will be in the following order for Cadet Quartet & Senior Precision cat.
Near 11.15 Cleaning of the rink
10.00 – 12.30 hrs *Delegate's & Trainers Meeting – Allowed MAX four (4) persons for each Nation.*
14.00 Cleaning of the rink
14.30 – 15.45 hrs **Competition Cadet Quartet (expected 13)**
15.50 – 18.10 hrs **Competition Small Groups (expected 18)**
18.10 Cleaning of the rink
18.30 – 19.40 hrs **Competition Senior Precision (expected 7)**
Followed by **Podiums & Closing Ceremony**

Closing Party for all participants (information will be given from the organizer)

ATTENTION - WE INFORM THAT FOR TV AVAILABILITY (Rai Sport TV Sat) THE ORDER OF THE COMPETITIONS ON FRIDAY & SATURDAY MAYBE MODIFIED DUE TO THE REQUEST OF TV. THE DAY OF THE COMPETITIONS WILL NOT CHANGE BUT ONLY THE TIME IF REQUESTED.



ORGANIZATION:

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Information:

English, French, Portuguese, Arabic.

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CLUB/TEAM PRE-REGISTRATION

Club name _____

Address: _____

Postal Code: _____ Country: _____

CONTACT PERSON:

Family name: _____ First name: _____

Phone: _____ Fax: _____

e-mail: _____

Our delegation - total participants: N. _____

n. _____ athletes (n. _____ males, n. _____ females) n. _____ accompanying persons n. _____ trainer/s

PLEASE FILL IN THE FOLLOWING INFORMATION - THIS WILL HELP THE ORGANIZING COMMITTEE!

TRAVEL INFORMATION

this is a very important information for us because it will help us to better identify the hotel that best meets your needs (Ex. if you come by own bus we'll suggest booking of an hotel with a comfortable bus parking slot if still available.)

WE'LL ARRIVE BY car train plane bus

If you are travelling by train or plane feel free to contact us to get information on how to reach Modena and the hotel that we'll book for you. Upon request we can also provide rates for a bus rental during your stay if you need one (strongly suggested for large clubs)- please note that there aren't many hotels at a walking distance from the official rink and that local public buses are not traveling by night. Please write your requests to info@modenatur.it

TRIALS BOOKING

OFFICIAL MODENA 2013 RINK: On May 1st, teams who booked the hotel through our booking center Modenatur, will have the chance to book trial slots at the official rink. The organizing committee will send you a booking confirmation.

Price: 1 slot at official rink= 30 minutes at € 110,00 for booking hotels and restaurants with Modena Tur € 45,00

We want to book trials on the official rink on May 1st: n. of slots _____. Please write preferred time: _____

UNOFFICIAL RINK: All the teams can book a slot on an unofficial training rink in Modena

Price: 1 slot at official rink= 30 minutes at € 100,00 for booking hotels and restaurants with Modena Tur € 40,00

Attention: for booking hotels and restaurants with Modena Tur 1 Slot Free.

We want to book trials on the un-official rink on May 1st: n. of slots _____. Please write preferred time: _____

n. of slots _____ please write preferred time: _____

DIET REQUIREMENTS

We kindly ask you to let us know if you have any special diet requirements in your team – this information will help the organizing committee to plan menu offers at the rink restaurant and hotel to better organize the breakfast service.

In our team we have the following special diet requirements

n. _____ vegetarian n. _____ vegan n. _____ gluten free n. _____ other, please specify _____

Notes:

HOTEL BOOKING REQUEST FORM

Please send this form to Modenatur, the official MODENA 2013 hotel booking center via fax 0592032688 or e-mail info@modenatur.it **(best before Feb 28th)**

Club name _____

CONTACT PERSON FOR THE HOTEL BOOKING

Family name: _____ First name: _____

Phone: _____ Fax: _____

e-mail: _____

mobile phone _____ skype _____

1. YOUR HOTEL RESERVATION REQUEST: This reservation is for n. _____ person/people

ARRIVAL DATE : ____/____/2012 **DEPARTURE DATE:** ____/____/ 2012 Total No. of Nights ____

ROOM/S: n. _ Single room n. _ double room (twin beds) n. _ triple room n. _ quad. Room

Hotels are *** o **** stars located in Modena or surroundings (max 25 km approx)

<input checked="" type="checkbox"/>	price range per room, per night	Single room	Double room	Triple room	Quad room
<input type="checkbox"/>	Hotel (A)	From € 40,00 To € 70,00	From € 60,00 To € 95,00	From € 75,00 To € 100,00	From € 110,00 To € 120,00
<input type="checkbox"/>	Hotel (B)	From € 70,00 To € 86,00	From € 95,00 To € 110,00	From € 100,00 To € 130,00	From € 120,00 To € 135,00
<input type="checkbox"/>	Hotel (C)	From € 85,00 To € 120,00	From € 110,00 To € 150,00	From € 120,00 To € 150,00	From € 135,00 To € 170,00

The price doesn't include the tourist tax. € 2,00 per person per night in *** hotel, € 3.00 per person per night in **** hotel..

NOTE: If you have any special need concerning accommodation, location or price, you can send a request by e-mail to info@modenatur.it and we'll do our best to find the right solution for you

2. RESERVATION CONFIRMATION: reservation will follow the "first come, first served" policy. Modenatur will confirm each reservation either by e-mail or by fax. Accommodation/hotel name, address, price and details will be returned on the confirmation fax or e-mail. A limited number of rooms is available for each category. If the accommodation type/category/price range you requested is no more available Modenatur will propose you another solution.

3. HOTELS CANCELLATION POLICY: Cancellation must be received in writing by e-mail or fax to Modenatur.

DEADLINE		HOTEL PENALTY FEE
Cancellation before MARCH 29 TH 6.00 PM		No penalty fee requested.
Late cancellation	Cancellation of room/rooms between March 29 th later than 6.01 pm and April 14 th 6.00 pm	Penalty fee = the cost of 1 night for each cancelled room/s
	Cancellation of room/rooms after April 14 th later then 6.01 pm or in case or "no show" on arrival day or in case of earlier check out	Penalty fee = the total cost of the cancelled room/s, <u>for all the reserved nights</u>

Some hotel may have a different cancellation Policy – these information will be written in the hotel booking proposal that Modenatur will send you.

4. PAYMENT (please choose)

TOTAL PAYMENT DIRECTLY IN HOTEL: you'll pay directly at the hotel when you arrive in Modena. In this case the reservation must be guaranteed by a valid credit card that will only be processed if you are requested to pay a penalty fee for late cancellation or no show on arrival day (see chapter 3 of this form). Modenatur will ask you the datas of the credit card when confirming your reservation.

TOTAL PAYMENT BEFORE ARRIVAL: you'll pay by BANK WIRE (details will be communicated in the accommodation confirmation by Modenatur). In case of late cancellation of one or more rooms, Modenatur will refund the paid money except for the value of the penalty fee eventually due (see chapter 3 of this form) and bank wire expences

I understand and accept chapters 2(Reservation confirmation), 3 (Cancellation Policy)of this document, 4 (payment)

DATE: _____ CLIENT SIGNATURE _____